

## Mandatory Template 1: Child Safeguarding Statement and Risk Assessment

### **Child Safeguarding Statement**

Holy Cross Mercy School is a primary school providing primary education to pupils from Junior Infants to Sixth Class.

In accordance with the requirements of the [Children First Act 2015](#), [Children First: National Guidance for the Protection and Welfare of Children 2017](#), the [Addendum to Children First \(2019\)](#), the [Child Protection Procedures for Primary and Post Primary Schools \(revised 2023\)](#) and [Tusla Guidance on the preparation of Child Safeguarding Statements](#), the Board of Management of Holy Cross Mercy School has agreed the Child Safeguarding Statement set out in this document.

- 1 The Board of Management has adopted and will implement fully and without modification the Department's *Child Protection Procedures for Primary and Post Primary Schools (revised (2023))* as part of this overall Child Safeguarding Statement.
- 2 The Designated Liaison Person (DLP) is **Mrs Alice Davern**.
- 3 The Deputy Designated Liaison Person (Deputy DLP) is **Ms Anne Lucey**.
- 4 The Relevant Person is **Mrs Alice Davern**.  
(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)
- 5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:  
  
The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;
- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;

- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)* and to the relevant agreed disciplinary procedures for school staff which are published on the [gov.ie](http://gov.ie) website.
- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the [National Vetting Bureau \(Children and Vulnerable Persons\) Acts 2012 to 2016](http://gov.ie) and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the [gov.ie](http://gov.ie) website.
- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-
  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training
  - Encourages Board of Management members to avail of relevant training
  - The Board of Management maintains records of all staff and Board member training
- In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.
- All registered teachers employed by the school are mandated persons under the Children First Act 2015.
- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

- The various procedures referred to in this Statement can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

**Note:** The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.


7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

8 This Child Safeguarding Statement will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on **13<sup>th</sup> February 2025.**


This Child Safeguarding Statement was reviewed by the Board of Management on **31<sup>st</sup> January 2025.**

Signed:



Chairperson of Board of Management

Signed:



Principal/Secretary to the Board of Management

Date:

13/2/25

Date:

13/21/25



## Child Safeguarding Risk Assessment

### Written Assessment of Risk at Holy Cross Mercy School.

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Holy Cross Mercy School.

<p><b>1. List of school activities</b></p>	<p><b>2. The school has identified the following risk of harm in respect of its activities –</b></p>	<p><b>3. The school has the following procedures in place to address the risks of harm identified in this assessment -</b></p>
<ul style="list-style-type: none"> <li>• Arrival and dismissal of pupils</li> <li>• Collection of pupils needs to be considered in light of non-designated adults/siblings collecting children</li> <li>• Classroom teaching</li> <li>• One-to-one teaching</li> <li>• One-to-one therapies provided by outside professionals</li> <li>• Outdoor teaching activities – e.g. P.E. field trips, trails etc (particularly involving outside personnel)</li> <li>• Sporting activities (particularly involving outside coaches – Garda vetted)</li> <li>• School outings</li> <li>• Intimate care needs – including pupils with S.E.N.</li> <li>• Use of toilet areas in the school</li> <li>• Sports Day/Active Week</li> <li>• Fundraising events involving pupils</li> <li>• Use of off-site facilities for school activities</li> </ul>	<ul style="list-style-type: none"> <li>• Risk of harm not being recognised by school personnel</li> <li>• Risk of harm not reported properly and promptly by school personnel</li> <li>• Risk of child being harmed in school by a member of the school personnel</li> <li>• Risk of child being harmed by another child</li> <li>• Risk of child being harmed in the school by a volunteer or a visitor to the school</li> <li>• Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while the child is participating in out of school activities e.g. school trips, swimming lessons</li> <li>• Risk of harm due to bullying of child</li> <li>• Risk of harm due to inadequate supervision of children in school</li> <li>• Risk of harm due to inadequate supervision of children while attending out of school activities.</li> <li>• Risk of harm due to</li> </ul>	<ul style="list-style-type: none"> <li>• All school personnel are provided with a copy of the school's <i>Child Safeguarding Statement and Risk Assessment</i>.</li> <li>• All teachers engaged with Tusla's <i>Mandated Persons' E-Learning Module</i> on 19/11/24.</li> <li>• The <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> are made available to all school personnel.</li> <li>• School Personnel are required to adhere to the <i>Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019), the Child Protection Procedures for Primary and Post Primary Schools (revised 2023)</i> and <i>Tusla Guidance on the preparation of Child Safeguarding Statements</i>.</li> <li>• The school implements in full the Stay Safe Programme within each two year cycle. Sensitive Touches lessons</li> </ul>

<ul style="list-style-type: none"> <li>● School transport arrangements including the role of bus escorts</li> <li>● Breaks</li> <li>● Managing challenging behaviour</li> <li>● Administration of medicine</li> <li>● Administration of First Aid</li> <li>● Curricular provision of SPHE, RSE, Stay Safe etc</li> <li>● Prevention and dealing with bullying amongst pupils</li> <li>● Training of staff in Child Safeguarding matters</li> <li>● Use of external personnel to supplement the PE curriculum and extra-curricular activities</li> <li>● Care of pupils with specific vulnerabilities/needs such as: <ul style="list-style-type: none"> <li>- Pupils with additional learning needs</li> <li>- Pupils from ethnic minorities/migrants</li> <li>- Members of the Traveller community</li> <li>- Lesbian, gay, bisexual or transgender (LGBT) children</li> <li>- Pupils perceived to be LGBT</li> <li>- Pupils of minority religious faiths</li> <li>- Children in care/direct provision</li> <li>- Children on CPNS</li> </ul> </li> <li>● Recruitment of school personnel: <ul style="list-style-type: none"> <li>- Teachers/SNAs</li> <li>- Caretaker/Secretaries/Cleaners</li> <li>- Sports coaches</li> <li>- External tutors/Guest speakers</li> </ul> </li> </ul>	<p>inappropriate relationship/communication between a child and another child or adult.</p> <ul style="list-style-type: none"> <li>● Risk of harm due to children inappropriately accessing/using computers social media, phones and other devices while at school.</li> <li>● Risk of harm to children with SEN who have particular vulnerabilities.</li> <li>● Risk of harm to child while a child is receiving intimate care.</li> <li>● Risk of harm due to inadequate Code of Behaviour.</li> <li>● Risk of harm in one to one teaching, counselling, coaching situations.</li> <li>● Risk of harm caused by member of school personnel, communicating with pupils in an inappropriate manner via social media, texting, digital device or other manner.</li> <li>● Risk of harm caused by member of school personnel accessing/circulating inappropriate material via social media, texting, digital device or other manner.</li> </ul>	<p>covered annually in all classes. Support teaching is provided for pupils with additional needs who may need further assistance with accessing the curricula.</p> <ul style="list-style-type: none"> <li>● The school implements the RSE and SPHE curriculum in full.</li> <li>● The school has an Anti-Bullying Policy and a school Code of Behaviour which fully adhere to the requirements of the Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools (2013)</i>.</li> <li>● The school has a yard/playground supervision policy to ensure appropriate supervision of children during assembly, dismissal and breaks and in respect of specific areas such as toilets, changing rooms etc. In the mainstream classes, it is procedure that no more than one pupil at a time may use the classroom toilets.</li> <li>● Parental/staff supervision of pupils is provided at fundraising events as appropriate.</li> <li>● Staff supervision of pupils is provided at all times at school activities in off-site facilities.</li> <li>● The school has clear procedures in respect of school outings.</li> <li>● A bus escort(s) is provided on all school transport for pupils attending our special classes.</li> <li>● We have requested support from the NCSE on handling behaviours of concern. A visit from an advisor is to</li> </ul>
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<ul style="list-style-type: none"> <li>- Volunteers/Parents in school activities</li> <li>- Visitors/contractors present in school during school hours and during after school activities</li> <li>• Participation of pupils in religious ceremonies external to the school.</li> <li>• Use of Information and Communication Technology by pupils in school.</li> <li>• Use of digital media to record school events</li> <li>• Students participating in work/training placements.</li> <li>• Homework Club/After-school Club</li> </ul>		<p>take place in March 2025.</p> <ul style="list-style-type: none"> <li>• The school has a Health &amp; Safety Statement.</li> <li>• The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting. Evidence of Garda vetting is sought from outside coaches.</li> <li>• The school has an Adult Bullying/Sexual Harassment Policy to provide guidance for a supportive workplace where all staff work in an environment free from all forms of harassment and bullying.</li> <li>• Holy Cross Mercy School is committed to creating, maintaining and constantly striving to enhance a positive work environment, where work is done in an atmosphere of respect, collaboration, openness and equality.</li> <li>• Our Dignity at Work Policy informs and guides these principles.</li> <li>• The teaching staff in the school comply with the Teaching Council Professional Code of Conduct for Teachers (2016).</li> <li>• The school complies with the DE agreed disciplinary procedures for school personnel.</li> <li>• The school has a Special Education Needs policy.</li> <li>• Pupils of minority religious faiths are catered for according to our <i>Religious Education Policy</i>; school procedures and parental consent is sought for inclusion</li> </ul>
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			<p>in religious activities.</p> <ul style="list-style-type: none"> <li>• The school has an Intimate Care Policy in respect of students who require such care.</li> <li>• The school has a policy and procedures in place for the administration of medication to pupils.</li> <li>• Recruitment of school personnel adheres to policies and procedures recommended by the DE, CPsMA and the Patron.</li> <li>• A record of visitors to the school is kept using the 'Visitor Book'.</li> <li>• Visitors to the school are accompanied to classrooms.</li> <li>• Contractors are requested to work outside of school hours/during holiday time whenever possible.</li> <li>• Supervision of pupils engaging with religious ceremonies/religious instruction external to the school is provided by school personnel or parents as appropriate.</li> <li>• The school's <i>A.U.P.</i> and <i>Digital Policies</i> inform the safe engagement with ICT. <ul style="list-style-type: none"> <li>- Internet safety activities, for example, Internet Safety Week, are also used to support this.</li> <li>- Sanctions for use of mobile phones during school hours without permission are outlined in the <i>AUP</i>.</li> </ul> </li> <li>• The manager of the Afterschool/Homework Clubs has been made aware of the school's Garda vetting requirements and CSS and Risk</li> </ul>
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		<p>Assessment (these documents have also been shared with the relevant staff members).</p> <p><b>The school:</b></p> <ul style="list-style-type: none"> <li>• Ensures that a copy of the school's Child Safeguarding Statement and Risk Assessment is displayed in every classroom and SET room in the school. New school personnel are directed to familiarise themselves with these documents.</li> <li>• Has addressed the collection of pupils during school hours by non-designated adults and siblings under the age of 18 years in our recently updated <i>School Attendance Policy</i>.</li> <li>• Provided four hours of First Aid training to all staff members in late 2023. Set procedures are followed for the administration of First Aid to pupils.</li> <li>• Encourages staff to avail of relevant training and allocates time from 'Croke Park Hours' / 72 Hours for Child Safeguarding training.</li> <li>• Encourages Board of Management members to avail of relevant training.</li> <li>• Maintains records of all staff and Board member training (see annual checklist)</li> <li>• Has in place a Code of Behaviour for pupils.</li> <li>• Has in place a mobile phone policy in respect of usage of mobile phones and other devices by pupils.</li> </ul>
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			<ul style="list-style-type: none"> <li>• Has joined with other local schools in the 'Smart School Pledge Project' to promote delaying the purchase of smartphones for children and the respectful use of same. This initiative will also support the wellbeing of children by limiting social media exposure at an early age.</li> <li>• Has a Critical Incident Management Plan in place.</li> <li>• Has in place procedures for the school for the use of external sports coaches.</li> <li>• Has in place a policy and clear procedures for one-to-one teaching activities.</li> <li>• Has in place a policy and procedures in respect of all students undertaking work experience or post-primary school placements in the school.</li> </ul> <p><b>Intimate Care Policy</b></p> <ul style="list-style-type: none"> <li>• The school's Intimate Care Policy was reviewed and updated in consultation with the relevant partners and was ratified by the Board of Management in 2023. This continues to be reviewed on a regular basis and will be updated as the need arises.</li> <li>• Intimate Care record keeping procedures have also been revised and implemented since March 2023.</li> </ul> <p><b>Trauma Informed Practice</b></p> <ul style="list-style-type: none"> <li>• All staff engaged in Trauma Informed Practice training.</li> </ul> <p><b>Supervision Procedures</b></p>
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		<p>1. We have maintained many of the supervision procedures that were part of our Covid Safety Plan. This enhanced supervision has continued to provide the children with a greater sense of wellbeing and security.</p> <p>2. Members of the school staff maintain a visible presence at the school gates and designated locations throughout the school and school grounds during collection and drop-off times.</p> <p>3. There is supervision for the children from their time of arrival at 8.30 a.m. daily (fifteen minutes before official school starting time).</p> <p>4. The number of classes playing together in outside areas has been reduced. This has lessened the amount of conflict between pupils and the number of accidents and has created a safer, happier environment.</p> <p><b>In light of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019), the Child Protection Procedures for Primary and Post Primary Schools (revised 2023) and Tusla Guidance on the preparation of Child Safeguarding Statements, the following policies were updated:</b></p> <p>1. We are currently undertaking our annual review of our Anti-Bullying Policy and</p>
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		<p>this will continue to be reviewed annually. We will be implementing the new <i>Bi Cinedtha Policy</i> in September 2025.</p> <ol style="list-style-type: none"> <li>The Critical Incident Policy was updated in Term 3 of 2023 and is reviewed regularly.</li> <li>Our Behaviour Policy was reviewed in May 2024 and further amendments or inclusions will continue to be made as the need arises.</li> </ol> <p><b>Child Protection Training</b></p> <ul style="list-style-type: none"> <li>All staff engaged with annual Child Protection training on 19/11/2024 TUSLA e-Learning Module.</li> <li>The Principal engaged with CPSSMA CSS e-Learning Modules in January 2025.</li> </ul> <p><b>Staff Feedback re: CSS and Risk Assessment</b></p> <ul style="list-style-type: none"> <li>Staff feedback was requested from staff on 31/1/2025.</li> </ul> <p><b>Pupil Feedback re: CSS and Risk Assessment</b></p> <ul style="list-style-type: none"> <li>The Students' Council met with F.A. (AP2) to discuss and answer a questionnaire about their personal safety in the school. Some of their practical suggestions will be implemented in Terms 2 &amp; 3.</li> </ul>
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**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.



## Mandatory Template 2: Checklist for Review of the Child Safeguarding Statement

The [Child Protection Procedures for Primary and Post-Primary Schools \(revised 2023\)](#) require that the Board of Management must undertake a review of its Child Safeguarding Statement and that the following checklist shall be used for this purpose. **The review must be completed every year or as soon as practicable after there has been a material change in any matter to which the Child Safeguarding Statement refers.** Undertaking an annual review will also ensure that a school also meets its statutory obligation under section 11(8) of the Children First Act 2015, to review its Child Safeguarding Statement every two years.

The checklist is designed as an aid to conducting this review and is not intended as an exhaustive list of the issues to be considered. Individual Boards of Management shall include other items in the checklist that are of relevance to the school in question.

As part of the overall review process, Boards of Management should also assess relevant school policies, procedures, practices and activities vis a vis their adherence to the principles of best practice in child protection and welfare as set out in the school's Child Safeguarding Statement, the Children First Act 2015, the Addendum to Children First (2019) and the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*.

	Yes/No
1. Has the Board formally adopted a Child Safeguarding Statement in accordance with the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> ?	Yes
2. Is the Board satisfied that the Child Safeguarding Statement is displayed in a prominent place near the main entrance to the school?	Yes
3. As part of the school's Child Safeguarding Statement, has the Board formally adopted, without modification, the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> ?	Yes
4. Does the school's Child Safeguarding Statement include a written assessment of risk as required under the Children First Act 2015? (This includes considering the specific issue of online safety as required by the Addendum to Children First)	Yes
5. Has the Board reviewed and updated where necessary the written assessment of risk as part of this overall review?	Yes
6. Has the Risk Assessment taken account of the risk of harm relevant to online teaching and learning remotely?	Yes
7. Has the DLP attended available child protection training?	Yes
8. Has the Deputy DLP attended available child protection training?	Yes
9. Have any members of the Board attended child protection training?	Yes
10. Has the school appointed a DLP and a Deputy DLP?	Yes
11. Are the relevant contact details (Tusla and An Garda Síochána) to hand?	Yes
12. Has the Board arrangements in place to communicate the school's Child Safeguarding Statement to new school personnel?	Yes
13. Is the Board satisfied that all school personnel have been made aware of their responsibilities under the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> and the Children First Act 2015?	Yes
14. Has the Board received a Principal's Child Protection Oversight Report (CPOR) at each Board meeting held since the last review was undertaken?	Yes
15. Since the Board's last review, did each CPOR contain all of the information required under each of the 4 headings set out in sections 9.5 to 9.8 inclusive of the procedures?	Yes
16. Since the Board's last review, has the Board been provided with and reviewed all records relevant to the CPOR?	Yes
17. Is the Board satisfied that the records provided are anonymised and redacted as	Yes

necessary to ensure that the identities of children and any other parties, including school personnel, to whom the concern or report relates are not disclosed?	
18. Since the Board's last review, have the minutes of each Board meeting appropriately recorded the records provided to the Board as part of CPOR?	Yes
19. Have the minutes of each Board meeting appropriately recorded the CPOR?	Yes
20. Is the Board satisfied that the child protection procedures in relation to the making of reports to Tusla/An Garda Síochána were appropriately followed in each case reviewed?	Yes
21. Is the Board satisfied that, since the last review, all appropriate actions are being or have been taken in respect of any member of school personnel against whom an allegation of abuse or neglect has been made?*	N/A in this case
22. Where applicable, were unique identifiers used to record child protection matters in the Board minutes?	Yes
23. Is the Board satisfied that all records relating to child protection are appropriately filed and stored securely?	Yes
24. Has the Board been notified by any parent in relation to that parent not receiving the standard notification required under section 5.6 of the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> ?	No
25. In relation to any cases identified at question 20 above, has the Board ensured that any notifications required under section 5.6 of the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> were subsequently issued by the DLP?	Yes
26. Has the Board ensured that the Parents' Association (if any), has been provided with the school's Child Safeguarding Statement?	Yes
27. Has the Board ensured that the patron has been provided with the school's Child Safeguarding Statement?	Yes
28. Has the Board ensured that the school's Child Safeguarding Statement is available to parents on request?	Yes
29. Has the Board ensured that the Stay Safe programme is implemented in full in the school? (applies to primary schools)	Yes
30. Has the Board ensured that the Wellbeing Programme for Junior Cycle students is implemented in full in the school? (applies to post-primary schools)	N/A
31. Has the Board ensured that the SPHE curriculum is implemented in full in the school?	Yes
32. Is the Board satisfied that the statutory requirements for Garda Vetting have been met in respect of all school personnel (employees and volunteers)? *	Yes
33. Is the Board satisfied that the Department's requirements in relation to the provision of a child protection related statutory declaration and associated form of undertaking have been met in respect of persons appointed to teaching and non-teaching positions?*	Yes
34. Is the Board satisfied that, from a child protection perspective, thorough recruitment and selection procedures are applied by the school in relation to all school personnel (employees and volunteers)?*	Yes
35. Has the Board considered and addressed any complaints or suggestions for improvements regarding the school's Child Safeguarding Statement?	Yes
36. Has the Board sought the feedback of parents in relation to the school's compliance with the requirements of the child safeguarding requirements of the <i>Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)</i> ?	Yes
37. Has the Board sought the feedback of pupils in relation to the school's child safeguarding arrangements?	Yes
38. Is the Board satisfied that the ' <i>Child Protection Procedures for Primary and Post Primary Schools Post-Primary Schools (revised 2023)</i> ' are being fully and adequately implemented by the school?	Yes
39. Has the Board identified any aspects of the school's Child Safeguarding Statement and/or its implementation that require further improvement?	Yes arising from

40. Has the Board put in place an action plan containing appropriate timelines to address those aspects of the school's Child Safeguarding Statement and/or its implementation that have been identified as requiring further improvement?	Yes
41. Has the Board ensured that any areas for improvement that were identified in any previous review of the school's Child Safeguarding Statement have been adequately addressed?	Yes

\*In schools where the ETB is the employer, the responsibility for meeting the employer's requirements rests with the ETB concerned. In such cases, this question should be completed following consultation with the ETB.

Signed  Date 13/2/25

Chairperson, Board of Management

Signed Alice Dawson Date 13/2/25

Principal/Secretary to the Board of Management

**Note:** Where a school is undertaking its first review, references in this checklist to the "last review" shall be taken to refer to the date on which the Child Safeguarding Statement was first put in place.

**Mandatory Template 3: Notification regarding the Board of Management's review of the Child Safeguarding Statement**

To: \_The Parents and Staff of Holy Cross Mercy School, Killarney, Co. Kerry.

The Board of Management of Holy Cross Mercy School wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of 13/02/'25 [date].
- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the [gov.ie](http://gov.ie) website

Signed  Date 13/2/25

Chairperson, Board of Management

Signed Alice Daveen Date 13/2/25

Principal/Secretary to the Board of Management

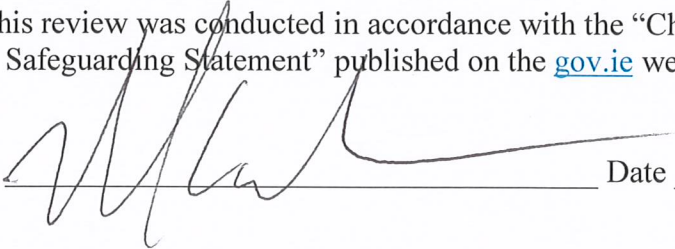


**Mandatory Template 3: Notification regarding the Board of Management's review of the Child Safeguarding Statement**

To: \_\_Bishop Ray Browne, Patron of Holy Cross Mercy School, Killarney, Co. Kerry.

The Board of Management of Holy Cross Mercy School wishes to inform you that:

- The Board of Management's annual review of the school's Child Safeguarding Statement was completed at the Board meeting of 13/02/'25 [date].
- This review was conducted in accordance with the "Checklist for Review of the Child Safeguarding Statement" published on the [gov.ie](http://gov.ie) website

Signed  Date 13/2/25

Chairperson, Board of Management

Signed Alice Duseorn Date 13/2/25

Principal/Secretary to the Board of Management